

Move-In Information

Move-In Begins the Monday prior to our event each year. While the magnitude of all the moving pieces is challenging any given year, 2022 will be especially challenging! The Royal will be hosting a Gala on Wednesday Evening, November 2, 2022. There will a firm cut off to move any items into the building starting at 2pm on this date. The West Loading Docks will be closed to All Cars, all dolly's and all foot traffic as of 2pm November 2, 2022.

To streamline the Move-In process, we will be establishing a schedule of dates and times for each booth moving in this year.

- Halls A, B, C and G will be provided a date and time starting Monday Oct 31st, Nov1st, November 2nd (until 2pm). The Commercial Exhibits Department will provide exhibitors with their date and time (Oct 31-Nov 3rd) for move-in so companies can plan accordingly
- Heritage Court. Move-In will only take place starting at 6am Thursday November 3rd for all Heritage Court exhibitors. There will be no vehicle access to Heritage Court exhibitors in 2022. The West Dock will give PRIOROTY ACCESS to Heritage Court Exhibitors and those that fall along the North wall in Hall A on Thursday November 3rd.
- The Ministry of Labour has deemed Exhibition Place a “construction site” for the duration of the move-in of the Royal. *
- Disregard for any Move-In guidelines set out at any time by The Royal is considered a Zero Tolerance Infraction.

*RAWF provides clear instructions /guidelines in multiple formats over multiple occasions for Move-In and Move-Out. The heightened safety to all on the “construction site” is of utmost importance, and our top priority.

We encourage staff to pick up their Exhibitor ID's during Move-in to avoid opening day line-ups. There will be no MASS PRINTING of id's during move-in or on event days. The person to whom the ID is registered must pick up their pass IN PERSON from the Commercial Exhibits Office (Salon 102b)